Tonn and Blank Construction
Job Listing
Project Architect

Overview

Tonn and Blank seeks a Project Architect with 5 to 10 years design experience leading design projects (healthcare projects preferred but not required) to join our Architectural Design team in our Indianapolis or Michigan City locations.

The Project Architect, under the direction of the Vice President of Design Services, shall ensure that in-house design and BIM projects are managed and completed in a timely efficient manner.

Tonn and Blank Construction maintains an open-door policy and teamwork approach allowing team members to share in the responsibilities and successes of each project.

Tonn and Blank Construction is an Equal Employment / Affirmative Action Employer.

Experience/Education/Requirements

- 5 to 10 years of experience in design and construction document preparation
- Bachelor's Degree in Architecture, Master's Degree preferred, from an accredited institution of higher learning
- Licensed or ability to obtain an Architectural License in Indiana
- Aptitude and willingness to continue to learn as needed.

Skills and Personal Attributes:

Skills required:

- Knowledge of applicable building codes and guidelines for variety of project types. Hospitals and medical facilities knowledge - preferred, not required.
- Ability to work on multiple projects simultaneously while maintaining attention to detail
- Ability to coordinate with sub-consultants
- Ability to identify, troubleshoot, and resolve design and technical problems
- Ability to meet deadlines
- Competent in the use of Revit and AutoCAD
- Excellent verbal, written, communication, and computer skills
- Ability to interact with Senior Management and Clients in a professional manner
- Must be able to communicate and support company policies and initiatives
- Ability to present Company's capabilities and specific projects to potential Clients

Job Description Detail

Duties will include:

- Maintain a current knowledge base of best practices in the planning and design, including for healthcare projects
- Collaborate with in-house Project Managers and Program Managers to develop clients' programs and/or conceptualized bidding documents
- Communicate and coordinate work with outside subconsultants and design professionals
- Create design documents for Design-Build projects
- Coordinate work with BIM team
- Attend all required company meetings
- Represent the company in a professional manner
- Comply with all company policies and procedures
- Support the company's safety policy
- Maintain confidentiality of company and client information